



Credential Application

Remit to:
State of Wisconsin
Department of Commerce-Credentialing
P.O. Box 78780
Milwaukee WI 53293-0780
Phone (608) 261-8467
TTY: Contact Through Relay
7:45 a.m. - 4:30 p.m.
E-mail: madisoncred@commerce.state.wi.us

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

**THE CREDENTIAL WILL NOT BE
PROCESSED UNLESS YOU :**

- A. Sign and date this form;
- B. Submit a complete application with all blanks filled in or marked non-applicable;
- C. Attach the specified fee; and
- D. Attach documents if specified on this application.

Instructions: Please review the pre-printed information in the boxed portions of this application. Clearly print corrections or new information where needed. Please use a color of ink other than black. **Be certain to sign and date the application.** The applicant's social security number is mandatory information. **Make a photocopy of the completed application for your records.**

By signing below, the applicant swears that all information provided on this application is true, accurate and that the credential requirements are met. **Notice: Information collected may be used for participation surveys, eligibility for approvals, law enforcement (including child support and tax delinquency enforcement) purposes and other secondary purposes. The Department may also provide this information to requesters pursuant to Wisconsin's open records law, ss. 19.31-19.39 stats. Social security numbers are required when applying for a license according to Wisconsin Stats, but they may not be disclosed to anyone except other State of Wisconsin governmental agencies.**

Applicant Information	
Applicant's Social Security No:	
Applicant's Name (First, Middle and Last):	
Address No. & Street, or P.O. Box:	
City, Town or Village, State, Zip + 4 Code:	
Country, If Other Than United States:	
Telephone No. (include area code):	
If Available, Fax No. (include area code):	
If Available, E-mail Address:	

Applicant's Signature

Date (mo/day/yr)

Send application and payment to: State of Wisconsin, Department of Commerce-Credentialing, P.O. Box 78780, Milwaukee, WI 53293-0780

Overnight mail delivery and Office location: State of Wisconsin, Department of Commerce-Credentialing 201 W. Washington Ave., Madison, WI 53703

All other correspondence: Wisconsin Department of Commerce, Safety & Buildings Div., P.O. Box 7082, Madison, WI 53707

ELECTRICAL CONTRACTOR-RESTRICTED CERTIFICATION

Application and Credential Fee (nonrefundable): class code 7631

Make checks payable to: Department of Commerce. The fee consists of a \$35 application fee and a credential fee of \$200. The \$200 credential fee has been prorated because the credential expires on a specific date. The credential will be effective for 4 years from June 30th.

Month Application is mailed	Fee	Month Application is mailed	Fee	Month Application is mailed	Fee
January	\$210.04	May	\$193.40	September	\$226.68
February	\$205.88	June	\$189.24	October	\$222.52
March	\$201.72	July	\$235.00	November	\$218.36
April	\$197.56	August	\$230.84	December	\$214.20

Record the amount of the fee you will be sending in the box below:

Fee Submitted (nonrefundable): \$ class code 7631

Reason for Credential: A person who holds a credential issued by the department as a Wisconsin certified electrical contractor, Wisconsin certified electrical contractor-restricted, Wisconsin certified master electrician, Wisconsin certified journeyman electrician or Wisconsin certified beginning electrician may perform electrical construction work in a municipality which requires licensure to perform electrical work pursuant to s. 101.87 (2) to (4), Stats., and in accordance with local ordinances. Chapter Comm 5 establishes a statewide certification of electricians in various classes, master, journeyman and beginning, recognizing their knowledge and abilities. When an electrician certification is required and what category of certification is needed are determined by individual municipalities. See s. 101.87 (2) and (4), Stats., relating to municipal requirements for electrical contractors. Pursuant to s. 101.87 (3), Stats., a person who holds a Wisconsin certification as an electrical contractor-restricted may continue to perform electrical construction work in one or more municipalities where the person held Wisconsin municipal electrical licenses or certifications.

Requirements of Credential: No person may advertise as a Wisconsin certified electrical contractor, Wisconsin certified master electrician, Wisconsin certified journeyman electrician or Wisconsin certified beginning electrician unless the person holds the appropriate credential.

A person who holds the credential shall carry on his or her person the credential issued by the department while performing or conducting the activity or activities permitted under the credential.

For any construction or installation that requires a uniform building permit under s. Comm 20.08, persons, entities, or businesses which hold licenses, certifications, or registrations as identified in Comm 5 may not commence construction or installation until a permit is issued.

Qualifications for Credential: Pursuant to s. 101.87 (3), Stats., a person applying for a Wisconsin electrical contractor-restricted certification shall hold or have held a Wisconsin license or certification to do electrical construction work issued by one or more municipalities as of the date the municipalities required state certification under s. 101.87 (3), Stats.

Attach to this form photocopies of licenses or certifications to do electrical construction work issued by any Wisconsin municipality and something from the municipality showing the date the municipal ordinance changed to require certification. If no such license or certification is attached to the application, the request for the electrical contractor-restricted certification will be denied.